



Web Advertisement No. 21

Code: 88/55/PMD/21

OEC intends to hire a Japanese Language Instructor for imparting the Japanese Language to the Pakistani workforce. The Language training should meet the standards of the Japanese Language Capability Test (JLCT) / Japanese Language Proficiency Test (JLPT) to equip the trainee for level N4 required for the job in Japan.

Job Description / Requirements of Japanese Language Instructor

Job Title:	Japanese Language Instructor
Job Descriptions / ToRs (Terms of reference)	<ul style="list-style-type: none"> i. To impart Japanese Language Training in line with JLCT / JLPT standards. ii. To develop a customized / module training course encompassing the specific requirements required for the Pakistani workforce to work in Japan. iii. To develop communication exercises iv. To develop a proxy test's exercises in line with JLCT / JLPT requirements. v. To develop language acquiring certificate vi. To develop final certification test for trainees (which will be evaluated and re-develop for approval of the competent authority) vii. Any other task/duty in line with changing requirements for the required level of language skills for foreign / Pakistani workers.
Education	Must possess a diploma in the Japanese Language from NUML or any foreign institution of good repute.
Age	21-45 years
Salary	Rs.70000/-(Fix) per month OR negotiable according to market/qualification skills level.
Nature of Appointment	Contract for a period of one year to be extendable upon satisfactory performance.
Experience (Required)	Must have 2 to 3 years of experience as a trainer of Japanese Language in a reputed institution/organization (local / /foreign).
Additional Skills	Candidate Must Possess <ul style="list-style-type: none"> ➤ good phonetics and oration ➤ good communication levels and good interaction skills ➤ good understanding of JLCT /JLPT Standards ➤ skills to use Audio-Visual / multi-media for effective training. ➤ flexibility for trainee / justifying the cultural background of trainee ➤ good working attitude and carry work at his / her own. ➤ problems solving aptitude.
How to Apply / guidelines	Please submit a detailed CV along with all supporting documents to the below-mentioned address before the closing date. Shortlisted candidate will be called for test/interview No TA/ DA will be provided OEC has the right to reject any candidature/application without any reason.

For Further information please contact: **051-9253252, 9253255 & 9253253**

Closing Date: 15th December, 2021

(Deputy Director Administration)

OEC, Head Office, PMI Auditorium Building Zero Point Islamabad.